

# 2018-2019 TTC Catalog

## Business Administration - Customer Service

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### Associate in Applied Science in Business Administration

#### Customer Service Career Path

#### 69 Credit Hours

The Customer Service career path prepares students for careers in service-related industries, including the fundamentals of customer service and the makeup of service businesses. Students will study customer relationship management, process standards, measurement systems and the importance of human assets in a firm's internal network along with the philosophy of customer service.

Students can earn only one Business Administration degree in a single career path.

#### Accreditation

Accounting, Business and Management, Computer Technology and Administrative Office Technology

Accreditation Council for Business Schools and Programs

11520 West 119th St.

Overland Park, KS 66213

#### General Education Core Requirements

ECO 210 Macroeconomics 3

or

ECO 211 Microeconomics 3

ENG 101 English Composition I 3

IDS 109 First Year Experience Seminar 3

MAT 120 Probability and Statistics 3

or

MAT 155 Contemporary Mathematics 3

REQ HUM                      Select from                      3  
[Humanities](#)

Total: 15

#### Major Requirements

ACC 101 Accounting Principles I 3

BAF 101 Personal Finance 3

BUS 101 Introduction to Business 3

BUS 112 Service Management Systems 3

BUS 121 Business Law I 3

BUS 220 Business Ethics 3

CPT 282 Information Systems Security 3  
 MGT 101 Principles of Management 3  
 MGT 201 Human Resource Management 3  
 MGT 255 Organizational Behavior 3  
 MGT 270 Managerial Communication 3  
 MKT 101 Marketing 3  
 MKT 120 Sales Principles 3  
 MKT 130 Customer Service Principles 3  
 MKT 135 Customer Service Techniques 3  
 MKT 250 Consumer Behavior 3  
 MKT 260 Marketing Management 3

Total: 51

**Electives**

Select one course from the following:

ACC 102 Accounting Principles II 3  
 CPT 172 Microcomputer Database 3  
 CPT 174 Microcomputer Spreadsheets 3  
 CPT 179 Microcomputer Word Processing 3  
 CPT 297 Big Data Analytics 3  
 CWE Cooperative Work Experience \* \*  
 FRE 101 Elementary French I 4  
 FRE 102 Elementary French II 4  
 IDS 201 Leadership Development 3  
 SPA 101 Elementary Spanish I 4  
 SPA 102 Elementary Spanish II 4

REQ SSC	Select from <a href="#">Behavioral/Social Sciences</a>	3
REQ HUM	Select from <a href="#">Humanities</a>	3
REQ MAT	Select from <a href="#">Mathematics/Natural Sciences</a>	3

Total: 3

All courses from the following prefixes that are not required in the career path:  
 BAF, BUS, ECO, LOG, MGT, MKT, MMT, QAT, TRL.

\*\*Up to three credit hours.

**Admission Requirements**

Admission into this program requires proof of high school graduation (or GED) and qualifying scores on SAT, ACT or the TTC placement test.